

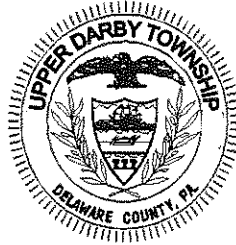
UPPER DARBY TOWNSHIP

100 GARRETT ROAD
UPPER DARBY, PA 19082-3135

Mayor
Thomas N. Micozzie

Chief Administrative Officer
Thomas J. Judge, Jr.

Township Engineer
Director, Department of Public Works
Daniel R. Lutz, P.E.



Phone: 610-734-7635
Fax: 610-734-7775

May 3, 2019

Mrs. Mary E. Gaffney, President
GEM Mechanical Services, Inc.
5101 Birney Highway
Aston, PA 19014

Re: Notice of Intent to Award Contract
Installation of Gas Burners and Feedwater System
Contract No. 19-0327

Dear Mrs. Gaffney:

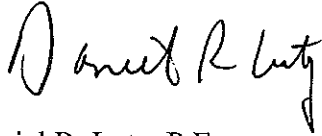
Please be advised that your company is the apparent low bidder for the above referenced contract at the Bid Price of \$121,300.00. A Contractor Responsibility Determination is hereby issued in accordance with Township Ordinance No. 3012, Standards of Contractor Responsibility and Eligibility.

A copy of this letter and the Contractor Responsibility Certification Checklist (CR-1) will be posted on the Township website and will be made available for public inspection in the Department of Public Works, Room 301. The public inspection period will begin on May 3, 2019 and will last for twenty-one (21) calendar days, ending on May 24, 2019.

We have enclosed copies of the following pages from the Contract Documents and Specifications, 4a, 4b, 4c, 7a, 7b, 7c, and 8. Kindly complete and execute these documents along with your Certificate of Insurance, and return them within ten (10) calendar days from the receipt of this letter.

If you have any questions, call me at 610-734-7635.

Sincerely,

A handwritten signature in black ink that reads "Daniel R. Lutz". The signature is written in a cursive style with a large initial 'D'.

Daniel R. Lutz, P.E.
Township Engineer; Director, Department of Public Works

Enclosures

Cc: Thomas J. Judge, Jr., Chief Administrative Officer
Thomas N. Micozzie, Mayor

Contractor Responsibility Certifications
(Pursuant to Township Ordinance No. 3012, adopted on 11/06/2013)

Bid Proposal Date: 3/27/2019

Project: Installation of Gas Burners and Feedwater System, Contract 19-0327

Name of Contractor (or Firm): GEM Mechanical Services, Inc.

| Provisions Description | | Check if Completed | |
|--------------------------------------|---|---|-------------------|
| Section 3 | (a),(b),(g) | Contractor Responsibility Certifications are signed by the authorized representative of the firm. | |
| | (c).(1) | The firm has valid or will obtain all valid licenses, registrations or certificates required to do business in the Township and perform the contract work. | in process |
| | (c).(2) | The firm has met bonding requirements of contract. | yes, see attached |
| | (c).(3) | The firm has not been debarred on any federal, state, or local project in the past three (3) years. | correct |
| | (c).(4) | The firm has not defaulted on any project in the past three (3) years. | correct |
| | (c).(5) | The firm has not had any type of business, contracting or trade license, registration or other certification suspended or revoked in the past three (3) years. | correct |
| | (c).(6) | The firm has not not committed a willful violation of federal or state safety laws as determined by a final decision of a court or government agency in the past three (3) years. | correct |
| | (c).(7) | The firm and/or its owners have not been convicted of any crime relating to contracting business as determined by a final decision of a court or government agency in the past ten (10) years. | correct |
| | (c).(8) | The firm has not within the past three (3) years been found by a final decision of a court or government agency in violation of any law applicable to its contracting business, incl., but not limited to licensing laws, tax laws, prompt payment laws, wage and hour laws, prevailing wage laws, environmental laws or others, where the result of such violation was the imposition of a fine, back pay damages, or any other type of penalty in the amount of \$1,000.00 or more. | correct |
| | (c).(9) | The firm will pay all craft employees that it employs on the project the current wage rates and benefits as required under applicable state or federal law for the duration of the referenced project. | correct |
| | (c).(10) | The firm participates in a Class A Apprenticeship Program for each separate trade or classification in which it employs craft employees and shall continue to participate in such program(s) for the duration of the project. | correct |
| | (c).(10).(B) | The firm and/or its subcontractor provided appropriate Apprenticeship Program documentation for each trade or classification of craft workers. | see attached |
| | (c).(11) | The firm has all other technical qualifications and resources, including equipment, personnel and financial resources, to perform the referenced contract, or will obtain same through the use of qualified, responsible subcontractors. | correct |
| | (d) | The firm has submitted its Statement of Qualifications and Experience. | correct |
| (e) | The firm has submitted a Subcontractor List and required subcontractor information - see Section 5. | | |
| (f) | The firm has provided a statement explaining the relationship if the firm has ever operated under another name or controlled by another company or business entity. | N/A | |
| Section 4 | (a) | Notice of Intent to Award Contract letter was issued to the firm offering the lowest responsive bid. (Date of NOI to Award Contract letter: <u>4/15/2019</u>) | |
| Section 5 | (a) | Subcontractor(s) List - includes addresses and description of work to be performed on the project for each listed subcontractor. | Yes |
| | (b) | Subcontractor Responsibility Certification is required for work performance valued at \$50,000.00 or higher - Provide separate Contractor Responsibility Certification Statement for Subcontractor(s). | Yes |
| Section 6 | (e) | The Contractor Responsibility Determination shall be issued at least thirty (30) days after the date of the NOI to Award Contract letter. (Date of Contractor Responsibility Determination: _____) | |
| Section 8 | (d) | The Contractor and Subcontractor Responsibility Certifications and Subcontractor Lists shall be made available for public inspection for at least twenty-one (21) days. Dates available for public inspection: _____ to _____ | |
| Signature: <u>Mary E Gaffney</u> | | Date: <u>4/19/2019</u> | |
| Contractor Authorized Representative | | | |