

## Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule

### Section X. Licenses and Inspection

### 2025 FEE

### 2026 PROPOSED FEE

#### 1 Contractor's Licenses

Contractor's licenses are valid for one year from date of issuance. Any contractor commencing work without first obtaining a license shall be subject to a payment of double the license fee. A \$50 admin fee (non-refundable) must be paid at the time license application is submitted. Once license application is approved, the licensee will pay \$100 for the first license type (total license fee of \$150) and \$50 for any additional license endorsement. There are no fees for the Residential Contractor Registration.

#### 1 Contractor Licenses

Contractor's licenses are valid for one year from date of issuance. Any contractor commencing work without first obtaining a license shall be subject to a payment of double the license fee. A \$50 admin fee (non-refundable) must be paid at the time license application is submitted. Once license application is approved, the licensee will pay \$100 for the first license type (total license fee of \$150) and \$50 for any additional license endorsement. There are no fees for the Residential Contractor Registration.

#### 2 Building Permit Fees

The minimum fee for a permit shall, be \$179.50 (\$150 Permit/Inspection Fee + \$25 Administrative Fee + \$4.50 State UCC Fee) for all permit applications, except for Swimming Pool Permits. Swimming Pool Permit Fee is \$50 (\$45.50 Administrative/Permit/Inspection Fee + \$4.50 UCC Fee). The Department of Licenses & Inspections may require the applicant to provide a contract or other similar documentation to verify estimated project costs. Fees shall be paid at the time when the permit is issued. Separate permits shall be required for each structure located on a parcel

#### 2 UCC Permit Fees

The minimum fee for a permit shall, be \$189.50 (\$150 permit/inspection Fee + \$35 non-refundable administrative fee + \$4.50 State UCC Fee) for all permit applications, except for Swimming Pool Permits. Swimming Pool Permit Fee is \$50 (\$45.50 Administrative/Permit/Inspection Fee + \$4.50 UCC Fee).

The Department of Licenses & Inspections may require the applicant to provide a contract or other similar documentation to verify estimated project costs. Fees must be paid at the time of permit issuance. Separate permits shall be required for each structure located on a parcel.

#### 2a Residential/Commercial Projects

Building, mechanical, electrical, plumbing, fire and energy permits shall be issued separately and each permit fee shall be based on the following fee scale calculation for the total project value as follows:

Construction Project Value Graduated Fee Scale Amounts/Rates:

Projects Valued Up To \$5,000	Minimum Permit Fee of \$179.50
\$5,001 - \$100,000	\$20 per \$1,000 or fraction thereof
\$100,001 - \$5,000,000	\$15 per \$1,000 or fraction thereof
\$5,000,001 - \$10,000,000	\$10 per \$1,000 or fraction thereof
\$10,000,001 - \$50,000,000	\$5 per \$1,000 or fraction thereof
\$50,000,001 and greater	\$2.50 per \$1,000 or fraction there

All permits require an additional \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$25.00 Administration fee.

Any person commencing work without first obtaining an approved permit from the Township shall be subject to a payment of double the permit fee described above.

Building permit fees include the cost of two (2) inspections for each phase of the project, e.g. footings, framing, plumbing, etc. Additional inspections, required because work completed failed to pass the initial two (2) inspections, shall result in an additional \$75.00 fee for each additional inspection.

Inspections canceled by the contractor or resident with notification of less than 24 hours in advance of scheduled time shall result be assessed a \$100.00 cancellation fee. Failure to show for scheduled inspection will result in \$100.00 No-Show Fee.

#### 2a Residential/Commercial Projects

Building, mechanical, electrical, plumbing, demolition, fire, roofing, and energy permits shall be issued separately, and each permit fee shall be based on the following fee scale calculation for the total project value as follows:

Construction Project Value Graduated Fee Scale Amounts/Rates:

Projects Valued Up To \$5,000	Minimum Permit Fee of \$189.50	\$5,001 - \$100,000
\$20 per \$1,000 or fraction thereof,	\$100,001 - \$5,000,000	\$15 per \$1,000 or
fraction thereof	\$5,000,001 - \$10,000,000	\$10 per \$1,000 or fraction thereof
\$10,000,001 - \$50,000,000	\$5 per \$1,000 or fraction thereof	\$50,000,001 and greater
\$2.50 per \$1,000 or fraction thereof		

All permits require an additional \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$35.00 non-refundable administration fee.

Any person commencing work without first obtaining an approved permit from the Township shall be subject to a payment of double the permit fee described above. UCC permit fees include the cost of two (2) inspections for each phase of the project, e.g. footings, framing, roughs, finals, etc. Additional inspections, required because work completed failed to pass the initial two (2) inspections, shall result in an additional \$75.00 fee for each additional inspection. Inspections canceled by the contractor or permit holder without notification of less than 24 hours in advance of scheduled time shall be assessed a \$100.00 cancellation fee. Failure to show for scheduled inspection will result in \$100.00 No-Show Fee.

#### 2b Minor Residential/Commercial Projects (Under \$5,000 in Value)

Building, mechanical, electrical, plumbing, , fire and energy permits for minor residential and commercial projects shall be issued separately and each permit fee shall be based on the following fee scale calculation: The minimum fee for a permit shall be \$179.50 (\$150 Permit/Inspection Fee + \$25 Administrative Fee + \$4.50 State UCC Fee) for all permit applications.

DESCRIPTION	FEE
Initial Application (includes 1 inspection & 1 re-inspection type only)	\$150.00
Administrative Fee	\$25.00
PA State UCC Fee	\$4.50

Minor Residential & Commercial Projects Fee Shall be Based on the Number of Inspections Needed (i.e. footing, foundation, framing, rough mechanical, rough electrical, rough plumbing, fire protection, accessibility, energy, wallboard, final, etc.).

Minimum Fee Includes 1 Initial Inspection and 1 Re-Inspection Only. \$75.00 per Inspection Type

#### 2b Minor Residential/Commercial Projects (Under \$5,000 in Value)

Building, mechanical, electrical, plumbing, demolition, fire, roofing, and energy permits for minor residential and commercial projects shall be issued separately and each permit fee shall be based on the following fee scale calculation:

DESCRIPTION	FEE
Initial Application (includes 1 inspection & 1 re-inspection type only)	\$150.00
Non-refundable administrative fee	\$35.00
Fee	\$4.50

Minor Residential & Commercial Projects Fee Shall be Based on the Number of Inspections Needed (i.e. footing, foundation, framing, rough mechanical, rough electrical, rough plumbing, fire protection, accessibility, energy, wallboard, final, etc.).

Minimum Fee Includes 1 Initial Inspection and 1 Re-Inspection Only: \$75.00 per Inspection Type

## Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule

### Section X. Licenses and Inspection

### 2025 FEE

### 2026 PROPOSED FEE

Minor residential and commercial projects include but are not limited to Construct, Enlarge, Alter, Repair, Move, Demolish, Change The Occupancy of a Building/Structure, or to Erect, Install, Enlarge, Alter, Repair, Remove, Convert, or Replace any Structural, Mechanical, Gas, Electrical, & Plumbing (Projects Valued at Less Than \$5,000), all permits require a \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$25.00 Administration fee. Additional inspections, required because work completed failed to pass the initial two (2) inspection (1 initial inspection and the re-inspection), shall result in an additional \$75.00 fee for each additional inspection.

Minor residential and commercial projects include but are not limited to Construct, Enlarge, Alter, Repair, Move, Demolish, Change the Occupancy of a Building/Structure, or to Erect, Install, Enlarge, Alter, Repair, Remove, Convert, or Replace any Structural, Mechanical, Gas, Electrical, & Plumbing (Projects Valued at Less Than \$5,000). All permits require a \$4.50 State fee established by Act 45 of 1999. Each permit fee shall also be subject to a \$35.00 non-refundable administration fee. Additional inspections, required because work completed failed to pass the initial two (2) inspection (1 initial inspection and the re-inspection), shall result in an additional \$75.00 fee for each additional inspection. Any person commencing work without first obtaining an approved permit from the Township shall be subject to a payment of double the permit fee described above.

**3 Plan Review Fees** Any person commencing work without first obtaining an approved permit from the Township shall be subject to a payment of double the permit fee

- a. Residential Plans \$75.00/hour
- b. Commercial Plans \$125.00/hour
- c. Administrative Fee \$25.00

Building plans submitted for review to the Department of Licenses & Inspections that are not part of a permit application will be charged an additional fee which shall be paid at the time the permit is issued.

**3 Solar Panels and Electrical Generation**  
Solar panel installation requires a building permit for installing panels on a roof and an electrical permit is also required for connecting the panels to the electrical service.

	DESCRIPTION
FEE	
Flat fee for residential installation	\$250.00

**4 Use and Occupancy Permits**  
All property that transfers ownership in the Township must be inspected PRIOR to the settlement and a Use and Occupancy Permit must be issued. Failure to obtain a Use and Occupancy Permit or a Temporary Use and Occupancy Permit prior to settlement will result in assessment of double the usual fee.

**4 Plan Review Fees**  
Building plans submitted for review to the Department of Licenses & Inspections that are not part of a permit application will be charged based on the following ratios. Plan review fees are non-refundable.

	DESCRIPTION
FEE	Non-refundable administrative fee
\$35.00	Residential plans \$75.00 per hour
Commercial plans	\$125.00 per hour

In addition, a Use and Occupancy inspection and permit is required whenever a property changes use, as determined by Building and/or Zoning codes. The fees below are also applicable for fire safety inspections as performed under Chapter 417 of Township code.

**5 Use and Occupancy Permits**  
All property that transfers ownership in the Township must be inspected PRIOR to the settlement and a Use and Occupancy Permit must be issued. Failure to obtain a Use and Occupancy Permit, a Temporary Use and Occupancy Permit, or a Temporary Access Permit prior to settlement will result in assessment of double the usual fee.

- a. Commercial Units - Low Hazard Occupancy (Business, Retail, etc.)
 

1-2,000 square feet	\$150.00
2,000-5,000 square feet	\$200.00
5,001-10,000	\$250.00
10,001-100,000	\$300.00
- b. Commercial Units - High Hazard Occupancy (Manufacturing, Warehouse, etc.)
 

1-2,000 square feet	\$200.00
2,000-5,000 square feet	\$250.00
5,001-10,000	\$300.00
10,001-100,000	\$400.00
100,001 square feet or greater	\$500.00

In addition, a Use and Occupancy permit and inspection is required whenever a property changes use, as determined by Building and/or Zoning codes. The fees below are also applicable for fire safety inspections as performed under Chapter 417 of Township code.

- c. Residential
 

First Unit	\$75.00
Each Additional Unit	\$50.00
- d. Administrative Fee \$25.00

**Commercial Units – Apartment Buildings (3 units or more)**

DESCRIPTION	FEE
Non-refundable administrative fee	\$35.00
Application and Base Inspection fee	\$225.00
Plus each additional unit	\$25.00

The property owner may be charged an additional fee for the cost of third party inspectors, engineers or other professionals needed to complete the inspection, re-inspection or plan review.

Use and Occupancy Permits fees must be paid at the time of application. Use and Occupancy Permit fees include the cost of two inspections (initial inspection and re-inspection). Additional inspections shall result in an assessment of \$50.00 for each additional inspection. Property Transfer inspections canceled by the property owner and/or their representative without notification of less than 24 hours in advance of scheduled time and/or failure to grant access and/or failure to show up for the inspection shall be assessed a \$100.00 cancellation/failure to grant access/failure to show fee.

**Commercial Units - Low Hazard Occupancy (Business, Retail, etc.)**

Total square footage of occupied space	FEE
Non-refundable administrative fee	\$35.00
1,000 - 2,000 square feet	\$150.00
2,000 - 5,000 square feet	\$200.00
5,001 - 10,000 square feet	\$250.00
10,001 - 100,000 square feet	\$300.00
100,001 square feet or greater	\$350.00

- 5 Rental Licenses**
- a. Each rental property (owner-occupied units are not included) shall obtain a rental license
 

Yearly Rental License Fee (Single Family)	\$125.00
Additional Rental Unit Fee	\$20.00
  - b. Penalty for failure to obtain rental license within 30 days of expiration \$125.00

**Commercial Units - High Hazard Occupancy (Manufacturing, Warehouse, etc.)**

Total square footage of occupied space	FEE
Non-refundable administrative fee	\$35.00
1,000 - 2,000 square feet	\$200.00

Rental License fees include two (2) inspections. Additional inspections due to failure to pass initial inspections and re-inspections shall result if an

## Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule

### Section X. Licenses and Inspection

### 2025 FEE

### 2026 PROPOSED FEE

assessment of \$50.00 for each additional inspection.

2,001 - 5,000 square feet	\$250.00
5,001 - 10,000 square feet	\$300.00
10,001 - 100,000 square feet	\$400.00
100,001 square feet or greater	\$500.00

Rental Inspections canceled by the property owner and/or their representative without notification of less than 24 hours in advance of scheduled time and/or failure to grant access and/or failure to show up for the inspection shall be assessed a \$100.00 cancellation/failure to grant access/failure to show fee plus \$25 additional fee per each rental unit not inspected.

Stop work orders and condemnation placard

Removal Fee

Owner of residential rental property operating a rental unit without a valid license shall be assessed double the rental license fee in addition to any penalties.

#### 5a Residential Use & Occupancy

DESCRIPTION	FEE	
Non-refundable application fee	\$35.00	Single Family
\$110.00 + \$75.00 Inspection fee		
Duplex	\$135.00 + \$100.00 Inspection fee	

#### 6 Property Abatement

In cases where the Township resources are used to abate property maintenance violations, property owners will be charged the cost for services based on the following schedule:

(1) Backhoe (including operator):	\$150
(2) Dump truck (including operator):	\$175
(3) Tractor and flail (including operator):	\$100
(4) Pickup truck (including operator):	\$150
(5) Weed eater (including operator):	\$50
(6) Lawn mower (including operator):	\$175
(7) Trash truck (including operator):	\$200
(8) Bucket truck (including operator):	\$200
(9) Chipper (including operator):	\$175
(10) Chainsaw (including operator):	\$150
(11) Recording fees:	\$125
(12) Filing fees:	\$23.50

The Township may also use a 3rd party contractor for property abatement. If 3rd party abatement contractor is used, the property owner will be charged the cost of such services + \$25 administrative fee

All non-single-family dwellings are to obtain Zoning approval prior to submitting Use and Occupancy application.

The property owner may be charged an additional fee for the cost of third-party inspectors, engineers or other professionals needed to complete the inspection, re-inspection, or plan review.

Use and Occupancy Permits fees must be paid at the time of application. Use and Occupancy Permit fees include the cost of two inspections (initial inspection and re-inspection). Additional inspections shall result in an assessment of \$75.00 for each additional inspection.

Property Transfer Inspections canceled by the property owner and/or their representative without notification of less than 24 hours in advance of scheduled time and/or failure to grant access and/or failure to show up for the inspection shall be assessed a \$100.00 cancellation/failure to grant access/failure to show fee.

#### 7 Expediting Application Review, Processing, & Inspections

Applicants who wish to expedite their rental license application, inspections and/or property transfer application can pay a fee to expedite the Rental License and/or Property Transfer Application Review, Processing, and Inspection. The applicant must pay the standard application/inspection fee plus the expediting fee. All expedited applications will have their inspections performed Monday-Friday after 4:30PM and on Saturdays between 8:30AM and 2:00PM. Please note that simply paying the expediting fee does not automatically guarantee your particular application and inspection will be expedited. Please see Dept. of Licenses & Inspections Application and Inspection Expediting Policy for Details. EXPEDIATING APPLICATIONS / INSPECTIONS IS LIMITED TO RESIDENTIAL BUILDINGS ONLY.

#### 6 Fire Safety Inspections

These fees are for fire safety inspections in accordance with Section 705 of Chapter 417 of the Upper Darby Township Code.

Commercial Units - Low Hazard Occupancy (Business, Retail, etc.)

Total square footage of occupied space	FEE
Non-refundable administrative fee	\$35.00
1,000 - 2,000 square feet	\$150.00
2,001 - 5,000 square feet	\$200.00
5,001 - 10,000 square feet	\$250.00
10,001 - 100,000 square feet	\$300.00
100,001 - square feet or greater	\$350.00

Commercial Units - High Hazard Occupancy (Manufacturing, Warehouse, etc.)

Total square footage of occupied space	FEE
Non-refundable administrative fee	\$35.00
1,000 - 2,000 square feet	\$200.00
2,001 - 5,000 square feet	\$250.00
5,001 - 10,000 square feet	\$300.00
10,001 - 100,000 square feet	\$400.00
100,001 - square feet or greater	\$500.00

#### 8. Streets and Right-of-Way.

(1) Street openings and excavations.

(a) Permit fees for openings or excavations

[1] \$100 for first five square yards.

[2] \$5 for each additional five square yards or fraction thereof.

(2) Sewer connection fees.

(a) Sanitary sewer connection: \$1,000 for each residential or commercial building.

(b) Storm sewer connection: \$300 for each connection.

(3) Construction or repairs of sidewalks, curbs, and gutters.

(a) Permit fees for inspections:

[1] \$100 application fee

[2] \$25 per \$1,000 (or fraction of) estimated job cost

(b) Permits for grades and locations of new curb and/or sidewalks:

[1] Minimum charge: \$100 per property, up to 100 linear feet of frontage.

#### 7 Rental Licenses

Each rental property shall obtain a rental license. Rental property owners operating a rental unit without a valid license shall be assessed double the rental license fee in addition to any other penalties. Rental license fees are non-refundable, and Rental licenses are non-transferrable.

Residential Rental License	FEE
Single-family yearly license	\$125.00
Duplex yearly license	\$150.00
Failure to obtain rental license prior to renting	Double the yearly license fee
Penalty for failure to obtain rental license within 30 days of expiration	Double the yearly license fee

## Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule

### Section X. Licenses and Inspection

### 2025 FEE

### 2026 PROPOSED FEE

- [2] Corner property: \$200, up to 100 linear feet of frontage.  
 [3] More than 100 linear feet of frontage: minimum charge plus \$2 for each linear foot of curb or sidewalk.

#### 9. Dumpsters:

- (a) \$100 per 30 days without parking meter.  
 (b) \$7.50 per day per meter. Permit must be obtained from Parking Department.

#### 10. Trailers (Temporary):

\$200 per year, payable January 1.

#### Upper Darby Township Board of Code Appeals

- a. Stenographer \$400.00  
 b. Advertising \$50.00  
 c. Administrative Fee \$50.00  
 d. Solicitor \$135.00

#### Vacant property license application:

\$100 semiannually.

#### Miscellaneous fees.

- (1) Public use of sound systems.  
 (a) Permit fee: \$50 per five consecutive days.  
 (b) Additional requirements:  
 [1] Must be otherwise permitted for use of a radio, amplifier, loudspeaker, and mechanical or electrical instrument in or adjacent to any public street, avenue, or alley.  
 [2] Must be signed by Health Department before being issued.  
 (2) Rubbish and refuse collection license.  
 (a) Junkers (individuals engaging in the picking over or removal of rubbish or refuse):  
 [1] Annual license fee/renewals: \$200.  
 [2] New license issued during the year: prorated.  
 (3) License for sale of goods in bankruptcy, liquidation, insurance, mortgage, insolvency, assignees, receivers, trustees, removal, closeout or damaged goods sales.  
 (a) License fee: \$100, valid for 90 days, nonrenewable.  
 (4) Fire Alarm system: horns, strobes, and pull station.  
 (a) Permit fee:  
 [1] \$100 for first \$1,000 of estimated cost or fraction thereof (up to \$50,000).  
 [2] Between \$1,001-\$50,000:  
 [a] \$30 per \$1,000 of estimate cost or fraction thereof; and  
 [b] \$Over \$50,000 - \$15 for each additional \$1,000 of estimated cost or fraction thereof.  
 (5) Permit fee for operation of a privately owned parking lot.  
 (a) Annual permit fee: \$200, payable January 1.  
 (6) Carnival permit fee: \$100 for each seven days or part thereof of operation.  
 (7) Amusement license fees.  
 (a) Pool table or billiard: standard pool table: \$100.  
 (b) Coin-operated pool table: \$200.  
 (c) Jukebox: \$100.  
 (d) All other mechanical devices: \$200.  
 (8) Vendor's license.  
 (a) Door-to-door/Tag Day: \$200 per license, \$100 each worker and \$100 towards mercantile taxes. (Tag day for nonprofit has no fee.)  
  
 (b) Ice cream/water ice trucks: \$200 per license, \$100 each worker and \$100 towards taxes; also, truck to be inspected by the Health Department.  
  
 (c) Flowers/Christmas trees: \$200 per license, \$100 each worker, \$100 towards mercantile taxes and \$1,000 bond (if they don't own the property).

Note: No street vending permitted.

\* Convenience Fee if paid online  
 Visa/Mastercard/Discover: 2.75%  
 Amex: 3.25%  
 Minimum Fee: \$1.25

Commercial Rental License	FEE
Yearly license	\$125.00
Each additional unit	\$25.00
Failure to obtain rental license prior to renting	Double the yearly license fee
Penalty for failure to obtain rental license within 30 days of expiration	Double the yearly license fee

Rental License fees include two (2) inspections, an initial inspection and a re-inspection. Additional inspections due to failure to pass initial inspections and re-inspection shall result in an assessment of \$75.00 for each additional inspection needed.

Rental Inspections canceled by the property owner and/or their representative without notification of less than 24 hours in advance of scheduled time and/or failure to grant access and/or failure to show up for the inspection shall be assessed a \$100.00 cancellation/failure to grant access/failure to show fee plus \$25 additional fee per each rental unit not inspected.

#### 8 Property Abatement

In cases where the Township resources are used to abate property maintenance violations, property owners will be charged the cost for services based on the following schedule:

DESCRIPTION	FEE
Backhoe (including operator):	\$150
Dump truck (including operator):	\$175
Tractor and flail (including operator):	\$100
Pickup truck (including operator):	\$150
Weed eater (including operator):	\$50
Lawn mower (including operator):	\$175
Trash truck (including operator):	\$200
Bucket truck (including operator):	\$200
Chipper (including operator):	\$175
Chainsaw (including operator):	\$150
Recording fees:	\$125
Filing fees:	\$23.50

The Township may also use a 3rd party contractor for property abatement. If 3rd party abatement contractor is used, the property owner will be charged the cost of such services + \$35 administrative fee.

#### 9 Expediting Application Review, Processing, & Inspections

Applicants who wish to expedite their rental license application, permit application, inspections and/or property transfer application may pay a fee to expedite their application review, processing, or inspection. The applicant must pay the standard application/inspection fee plus the expediting fee. All expedited applications will have their inspections performed Monday-Friday after 4:30PM and on Saturdays between 8:30AM and 2:00PM.

Please note that simply paying the expediting fee does not automatically guarantee your application and/or inspection will be expedited. Please see Licenses & Inspections Application and Inspection Expediting Policy for details. The expediting fee is \$350.00 plus the Standard Application and Inspection Fee.

EXPEDITING APPLICATIONS / INSPECTIONS IS LIMITED TO RESIDENTIAL BUILDINGS ONLY.

#### 10 Right-of-Way and Streets

Street openings and excavations	FEE
DESCRIPTION	\$100.00
First five square yards	\$100.00
Each additional five square yards or fraction thereof	\$25.00

#### Sewer connection fees

**Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule**

**Section X. Licenses and Inspection**

**2025 FEE**

**2026 PROPOSED FEE**

Echeck: \$1.50

DESCRIPTION	FEE
Sanitary sewer connection (per residential/commercial building)	\$1,000.00
Storm sewer connection (per residential/commercial building)	\$300.00
Construction or repairs of sidewalks, curbs, and gutters	
DESCRIPTION	FEE
Application fee	\$100.00
Per \$1,000 estimated cost of job (or a fraction thereof)	\$25.00
Permits for grades and locations of new curb and/or sidewalks	
DESCRIPTION	FEE
Minimum charge, per property, up to 100 linear feet of frontage	\$100.00
Corner property, up to 100 linear feet of frontage	\$200.00
More than 100 linear feet of frontage + minimum charge \$2.00 each linear foot	
Dumpsters	
DESCRIPTION	FEE
30 days without parking meter	\$100.00
30 days with parking meter(s), per day/per meter*	\$7.50
*Permit must be obtained from Parking Department.	
Temporary Trailers:	
DESCRIPTION	FEE
Payable January 1 each year	\$250.00
11 Upper Darby Township Board of Code Appeals	
DESCRIPTION	FEE
Stenographer	\$400.00
Advertising	\$50.00
Administrative Fee	\$50.00
Solicitor	\$135.00
If appeal is heard by Delaware County Court of Appeals, their fee schedule applies.	
12 Vacant Property License	
DESCRIPTION	FEE
Application paid semiannually	\$175.00
13 Miscellaneous Fees	
Stop Work Orders/Condemnation	
DESCRIPTION	FEE
Non-refundable administrative fee	\$35.00
Placard Removal	\$75.00
Each additional unit	\$25.00
Public Use of Sound Systems	
DESCRIPTION	FEE
Per five consecutive days	\$50.00
Must be otherwise permitted for use of a radio, amplifier, loudspeaker, and mechanical or electrical instrument in or adjacent to any public street, avenue, or alley. Must be signed by the Planning and Zoning division before being issued.	
Rubbish and Refuse Collection License/Junkers	
DESCRIPTION	FEE
Annual license fee/renewals	\$200.00

**Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule**

Section X. Licenses and Inspection

2025 FEE

2026 PROPOSED FEE

New license issued during the year – prorated	\$100.00
License for Sale of Goods (in bankruptcy, liquidation, insurance, mortgage, insolvency, assignees, receivers, trustees, removal, closeout, or damaged goods sales)	
DESCRIPTION	FEE
Nonrenewable 90-day license	\$100.00
Operation of a Privately Owned Parking Lot	
DESCRIPTION	FEE
Annual permit – Payable January 1	\$200.00
Carnival Permit	
DESCRIPTION	FEE
For each 7 days or part thereof of operation	\$100.00
Amusement License	
DESCRIPTION	FEE
Standard Pool/Billiard Table	\$100.00
Coin-Operated Pool/Billiard Table	\$200.00
Jukebox	\$100.00
All other mechanical devices	\$200.00
14 Vendor's License	
Door-to-door	
DESCRIPTION	FEE
Company license	\$200.00
Each worker	\$100.00
Tag Day for nonprofit	\$0.00
Ice Cream Trucks / Water Ice Trucks	
DESCRIPTION	FEE
Truck License	\$200.00
Each worker	\$100.00
Truck also to be inspected by the Delaware County Health Department.	
Flowers/Christmas Tree Sales	
DESCRIPTION	FEE
Company license	\$200.00
Each worker	\$100.00
If applicant does not own the property, a \$1,000 bond is also required, along with notarized written approval from the property owner to sell/vend on their property. No street vending permitted.	
15 Township Property and Projects Exemption	
Township buildings and fire stations are exempt from the above fees. The Township and/or their contractors are still required to apply for and obtain permits and demonstrate compliance with all federal and state regulations by providing copies of all federal and state permits. Contractors working on Township buildings and fire stations that charged the Township or fire stations permit fees, will be charged for fees.	
16 Convenience Fees	
Convenience fees for credit card and e-check payment processing are subject to be charged as per the agreement between the Township and it's selected third-party payment processor(s).	
Visa/Mastercard/Discover: 2.75%	

Upper Darby Township 2026 PROPOSED Consolidated Fee Schedule

Section X. Licenses and Inspection

2025 FEE

2026 PROPOSED FEE

Amex: 3.25%  
Minimum Fee: \$1.25  
Echeck: \$1.50