



# UPPER DARBY TOWNSHIP

100 GARRETT ROAD • UPPER DARBY, PA 19082-3135

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October 16, 2020

Crista Gessler  
Frانيا Inc.  
2101 Mount Road  
Aston, PA 19014

**Re: Notice of Intent to Award  
2020 Resurfacing of Various Streets  
CDBG Project No. 45-18-02**

Dear Mr. Valerio,

Please be advised that your company is the apparent low bidder for the above referenced contract at the Bid Price of \$2,152,750.00. Several items that were submitted with the bid need to be provided to finalize the bid review and the Contractor Responsibility and Eligibility evaluation process.

A copy of this letter and the Contractor Responsibility Certification Checklist (CR-1) will be posted on the Township website and will be made available for public inspection in the Department of Public Works, Room 301. The public inspection period will begin on October 16, 2020 and will last for twenty-one (21) calendar days, ending November 6, 2020.

The following documents shall be provided (in their original form) within ten (10) calendar days from receipt of this letter. Kindly complete and execute these documents along with your Certificate of Insurance.

1. Item 2 - Non-Collusion Affidavit
2. Item 3 - Bid Bond
3. Item 6 – Bid For Unit Price Contracts
4. Item 8 – Subcontractor Declaration Form
5. Item 16 – Nondiscrimination Clause
6. Item 17 – Conflict of Interest Form
7. Item 18 – MBE/WBE Outreach

**A HOME RULE COMMUNITY**

[www.upperdarby.org](http://www.upperdarby.org)

8. Item 19 – Section 3 Certification
9. Item 20 – Certification of Compliance with Air and Water Acts
10. Item 21 – Accepting Provisions of Workmen Compensation Act
11. Item 22 – Certification of Compliance with Federal Labor Standards
12. Item 25 and 26 – Prime and Subcontractor Questionnaire
13. Item 27 – Certification of Non-Segregated Facilities
14. Item 28 – Verification of Contractor Eligibility and Termination of Ineligible Contractor
15. Item 29 – MBE/WBE Contract/Solicitation Statement
16. Item 30 – Bidders Qualifications
17. Item 31 – Public Works Verification Form
18. Item 32 - Executed copy of the Contractor Responsibility Certification Checklist. Please note that all boxes will need to be checked and documentation provided that items under Section 3 are met.

Should you have any questions please feel free to contact me at 1-610-734-7635.

Very truly yours,



Michael Galante PE, CME  
Township Engineer

- cc.   Barbarann Keffer - Mayor  
      Vince Rongione – Chief Administrative Officer  
      Joe Martin – Public Works Director  
      Tamara Crump – Administrator, Community and Economic Development  
      Solicitor's Office