

# UPPER DARBY TOWNSHIP

100 Garrett Road  
Upper Darby, PA 19082-3135

## RESALE CERTIFICATION APPLICATION

**HOUSE NUMBERS – ORDINANCE #2905, as amended – requires all properties have proper numbering in a visible way – minimum 3” high. Row and Twin homes with common driveways must have house numbers front and rear. Detached homes must have numbers facing the street.**

**PLEASE TYPE/PRINT**

Property Location \_\_\_\_\_

Applicant \_\_\_\_\_ Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_

Seller \_\_\_\_\_ Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_

Buyer \_\_\_\_\_ Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax \_\_\_\_\_

Building Type: Residential \_\_\_\_\_ (Type of construction and number of units)

Commercial \_\_\_\_\_ (Type of building and height)

**SMOKE DETECTORS -- ORDINANCE #2905, as amended – requires one (1) smoke detector on each level including basement. Properly notarized Affidavit properly notarized, indicating that required smoke detectors are installed in proper working order.**

Present Use:

Residence \_\_\_\_\_

Commercial \_\_\_\_\_

Proposed Use:

Residence \_\_\_\_\_

Commercial \_\_\_\_\_

Is this property a rental? Yes No

Will property be a rental? Yes No

Settlement Date \_\_\_\_\_

Title Company \_\_\_\_\_

Address \_\_\_\_\_

### **TYPE OF RESALE CERTIFICATION (PLEASE ENTER AMOUNT):**

**RESIDENTIAL \$70.00/\*\$90.00 \$ \_\_\_\_\_ (Plus \$10.00 to process required escrow) \$ \_\_\_\_\_**

**COMMERCIAL or TRIPLEX \$110.00/\*\*\$150.00 \$ \_\_\_\_\_ (Plus \$10.00 to process required escrow)\$ \_\_\_\_\_**

The undersigned certifies that the statements made in the foregoing Application for Resale Certification Statement are true and correct to the best of his/her knowledge, information and belief, and are made subject to the penalties of 18 Pa. C.S. Sec. 4904, relating to unsworn falsification to authorities.

\_\_\_\_\_  
Signature of Applicant

**PROCESSING TIME:**

**\*RESIDENTIAL**

**15 DAYS OR LESS (\$90.00)**

**\*\*COMMERICAL**

**15 DAYS OR LESS (\$150.00)**

**FEE: NO PERSONAL CHECKS ACCEPTED. PAY BY CASH OR MONEY ORDERS (PAYABLE TO UPPER DARBY TOWNSHIP). REALTORS, TITLE COMPANIES OR LAWYERS CHECKS ACCEPTED (PAYABLE TO UPPER DARBY TOWNSHIP).**

**MAILING ADDRESS:**

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