

**UPPER DARBY TOWNSHIP - LICENSES & INSPECTION
A/C AND HEATING APPLICATION**

ALL WORK MUST COMFORM TO APPLICABLE SECTIONS OF THE MECHANICAL AND/OR FUEL GAS CODES OF THE UCC. A CONTRACTOR MUST BE CURRENTLY LICENSED IN UPPER DARBY TOWNSHIP. AN APPROVAL LETTER FROM THE OWNER IF THE WORK IS BEING DONE FOR A TENANT. THREE (3) SETS OF PLANS ARE REQUIRED UNLESS PART OF THE BUILDING PLANS ALREADY SUBMITTED

(PLEASE TYPE OR PRINT LEGIBLY IN INK.)

ADDRESS OF JOB _____ DATE _____
NAME OF OWNER _____ OWNER PHONE # _____

ADDRESS OF OWNER _____
(If owner does not reside at above address)

CONTRACTOR OR APPLICANT NAME _____
(Person doing the work)

UPPER DARBY TWP. CONTRACTOR # _____ PHONE# _____ CELL# _____
(Contractor must have a current license and insurance)

Please select one of the following: Residential _____ Commercial _____ Legalization _____ Hud _____
New building _____ Addition _____ Replace _____

HEATING

Type of fuel _____
BTU input _____
Size of smoke pipe _____ Distance _____
smoke pipe from joists _____
Size of fuel tank _____
Tank: basement _____ Underground _____
New duct installed by yourself _____ if no contractor name _____

A/C

BTU _____
of units _____
Roof top _____
Side yard _____
Rear yard _____
Existing Ducts _____

ANY INSTALLATION OF EQUIPMENT THAT REQUIRES AN OPENING THROUGH WALL, CEILING, FLOORS, ETC., MUST BE PROPERLY PROTECTED AS PER INTERNATIONAL BUILDING CODE. ELECTRIC REQUIRES SEPARATE PERM. 24 HOURS NOTICE FOR ALL INSPECTIONS

SIGNATURE _____ COST OF JOB _____ PERMIT FEE _____
Anticipated Start Date _____ OR CALL BEFORE WORK BEGINS (24 HOUR NOTICE)

PERMIT FEES WILL BE DOUBLED IF WORK BEGINS BEFORE PERMITS ARE ISSUED

Fee schedule – Residential \$45 first \$1000 then \$15 each \$1000 or fraction of (cost or value of job)
Commercial \$25 per \$1000 up to \$50,000 then \$10 each \$1000 or fraction of (cost or value of job)